

Course	Content Provider	Course Description	Key Skills	Course Length
<i>Building Community</i>	Clifton Taulbert	Learn to transform the work environment into one that values respect and cooperation and encourages a diversity of views and people	<ul style="list-style-type: none"> Developing personal values and ethics Valuing diversity Valuing individual contributions Creating a climate conducive to innovation and creativity 	2.5 hours
<i>Capturing Brand You™</i>	Tom Peters	Benchmark your current reputation, establish your desired reputation, and pinpoint activities that further both your own and your organization's objectives	<ul style="list-style-type: none"> Personal effectiveness Taking initiative Self awareness and development Results orientation Managing the job 	1.5 hours
<i>Forging Breakthroughs</i>	Peter Senge	Gain tools necessary to produce high-quality solutions to complex business challenges	<ul style="list-style-type: none"> Problem solving Communication Sound business judgment Team building Managing change 	3 hours
<i>Simulation for Forging Breakthroughs (eSeries 7)</i>		Practice the skills learned in <i>Forging Breakthroughs</i>		30 mins
<i>High Impact Hiring</i>	Joseph Rosse & Robert Levin	Learn a performance-based strategy for quickly and successfully selecting the right talent for your organization	<ul style="list-style-type: none"> Recruiting and selection Attracting and developing talent Identifying competence and performance potential Organizational assessment and planning 	2 hours
<i>Simulation for High Impact Hiring (eSeries 6)</i>		Practice the skills learned in <i>High Impact Hiring</i>		30 mins
<i>Innovation: WOW! Projects™</i>	Tom Peters	Learn how to design, prototype, and sell a project to meaningful sponsors in an organization	<ul style="list-style-type: none"> Personal effectiveness Project management Results orientation Customer orientation Team leadership 	3 hours
<i>Simulation for Innovation: WOW! Projects (eSeries 1)</i>		Practice critical "selling to sponsors" skills from <i>Innovation: WOW! Projects</i>		30 mins
<i>Simulation for Innovation: WOW! Projects (eSeries 2)</i>		Practice the elements of collaboration from <i>Innovation: WOW! Projects</i>		30 mins
<i>Managing Change</i>	William Bridges	Gives managers the leadership skills needed to mobilize employee support for change initiatives	<ul style="list-style-type: none"> Change management Innovation Self awareness and development Personal effectiveness 	1.5 hours
<i>Navigating Change</i>	William Bridges	Learn to recognize and address the internal transitions associated with change in order to guide yourself through any organizational change	<ul style="list-style-type: none"> Change management Self-management Self-awareness and development Personal effectiveness 	1.5 hours
<i>Optimizing Team Performance</i>	Jon Katzenbach	Learn how and when to adjust work style and leadership approach to achieve optimal team performance	<ul style="list-style-type: none"> Teamwork Problem solving Innovative thinking Leading a team 	2.5 hours

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<i>Partnering for Results</i>	Lorraine Segil	Understand and successfully develop internal and external business partnerships	<ul style="list-style-type: none"> Managing partnerships Fostering collaborative relationships Communication Teamwork 	2 hours
<i>Simulation for Partnering for Results (eSeries 5)</i>		Practice the skills learned in <i>Partnering for Results</i>		30 mins
<i>Reframing Change</i>	William Bridges	Recognize and understand the three-phase internal transition process that accompanies workplace change	<ul style="list-style-type: none"> Change management Innovation Self management Self awareness and development Personal effectiveness 	45 mins
<i>Resolving Interpersonal Issues</i>	David Bradford & Allan Cohen	Learn fundamental communication skills to better address interpersonal issues and build powerful working relationships	<ul style="list-style-type: none"> Honest & straightforward communication Conflict resolution Building cooperative working relationships Active listening 	2.5 hours
<i>Retaining and Engaging Talent</i>	B. Lynn Ware	Equip managers with the skills needed to engage their key employees	<ul style="list-style-type: none"> Engaging/motivating employees Building employee commitment Assessing attrition risks Retain key contributors 	2.25 hours
<i>Self Management</i>	Ken Blanchard	Learn to set goals, get the direction and support to achieve those goals, and manage relationships more effectively	<ul style="list-style-type: none"> Self management Personal effectiveness Taking initiative Self awareness and development 	3.5 hours
<i>Simulation for Self Management (eSeries[®] 3)</i>		Practice overcoming obstacles and taking initiative to build new skills based on the principles of <i>Self Management</i>		30 mins
<i>Simulation for Self Management (eSeries 4)</i>		Learn how to become confident and proficient and negotiate for more authority using skills learned in <i>Self Management</i>		30 mins
<i>Situational Leadership[®] II</i>	Ken Blanchard	Learn leadership skills that help you develop your employees' competence, commitment, and productivity	<ul style="list-style-type: none"> Leadership Managing direct reports Leading and developing employees 	6 hours
<i>Technology and Innovation</i>	Ninth House Faculty	Learn to embrace the opportunities and challenges presented by technological change and create an environment that encourages and supports innovation	<ul style="list-style-type: none"> Innovative thinking Leading a creative team Change management Leveraging technology 	1.75 hours
<i>The 7 Habits of Highly Effective People[®] Interactive Edition</i>	Stephen R. Covey	Improve individual and organizational effectiveness through interactive exercises and action planning to achieve a more successful life.	<ul style="list-style-type: none"> Get focused and organized Improve communication Achieve work/life balance Enhance professional and personal relationships 	3 hours
<i>Virtual Teams</i>	Mary Ann Kipp	Learn a framework for effectively working in or with remote teams	<ul style="list-style-type: none"> Team building Working remotely Personal effectiveness 	45 mins